



**VOLUNTEER APPLICATION**

Thank you for your interest in volunteer opportunities at New Hope Ministries. New Hope is a community based, Christian, social service agency sharing the love and hope found in Christ by meeting the needs of individuals and families in our local communities.

Please complete this entire application and return to:  
Joanne Fortney, Volunteer Coordinator  
5228 E Trindle Rd  
Mechanicsburg, PA 17050

Please indicate your preferred ministry location(s) listed below. We will endeavor to match your talents and interests to our service needs. Thank You!

_____ Dillsburg Center	6 North Second Street Dillsburg, PA 17019	717-432-3053
_____ Dover Center	1836 Industrial Court Dover, PA 17315	717-292-3441
_____ Mechanicsburg West Shore Center	5228 E Trindle Rd Mechanicsburg PA 17050	717-766-7333
_____ Executive Center	211 South Baltimore Street Dillsburg, PA 17019	717-432-2087
_____ Wellsville (C&Y and USDA)		

**TELL US ABOUT YOURSELF:**

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Maiden \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone (home) \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Church Affiliation \_\_\_\_\_ Education \_\_\_\_\_

Work Experience \_\_\_\_\_

Special Interests or Hobbies \_\_\_\_\_

Community Involvement \_\_\_\_\_

Health Restrictions or Considerations \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Have you ever been convicted of a criminal offense? \_\_\_ No \_\_\_ Yes If yes, date \_\_\_\_\_

Please briefly explain \_\_\_\_\_

How did you hear about New Hope? \_\_\_\_\_

**PERSONAL REFERENCES**

Please list the name, address and telephone number of three individuals who have known you for at least 3 years. Do not include relatives.

1. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

3. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

**Check your areas of volunteer interest below:**

Interested in group projects    Group I am with \_\_\_\_\_

**Availability**    9-12 Mon    9-12 Tues    9-12 Wed    9-12 Thurs    9-12 Fri    Saturday    Sunday  
 12-4 Mon    12-4 Tues    12-4 Wed    12-4 Thurs    12-4 Fri

**FOOD PANTRY**

Sort food donations             Pick up food donations             Deliver food to shut-ins or homebound clients  
 Pack food for clients (Mechanicsburg and Dillsburg only)     I can lift up to \_\_\_\_\_ pounds

**CRISIS SERVICES**

Provide transportation for a client to a personal appointment     Budget counseling to a client family  
 Pick-up/deliver donated furniture, appliances, etc.             Car repairs for clients  
 Pray for this ministry, for New Hope clients and staff             Minor household repairs for clients  
 Casework (meet with Clients)             Assist with paperwork  
 Employment Counseling (resume's, job hunting etc)             Computer

**OFFICE ASSISTANCE**

Light clerical work, filing, greet clients, etc.             Answer phones             Copy writer  
 Assist with preparing bulk mailings             Office cleaning             Data entry

**HOLIDAY EVENTS**

Christmas             Thanksgiving  
 Help pack holiday food baskets             Deliver holiday food baskets for families  
 Adopt-a-family (buy and wrap Christmas gifts)             Assist with the Christmas Distribution  
 Help with the Fall Food Drive – pick up donations at various locations

**CHILDREN & YOUTH PROGRAMS**

Assist youth director at club programs (Sept.-May)  
 \_\_\_\_\_ Elementary age children             \_\_\_\_\_ Junior/Senior High age youth  
 Chaperone a field trip or special event (summer)             Prepare a light meal or snack for a club program  
 Tutoring – provide one-on-one tutoring for a child  
 Share a talent/skill (ex. – teach a Bible story, craft lesson, cooking class, life skill, etc.)  
 Summer programs – assist youth leaders during daylong summer programs

**ADMINISTRATIVE & FUNDRAISING**

Interested in serving on agency Board of Directors  
 Advisory Council Member (represent your local church at New Hope)  
 Help with center fundraising events  
 Help with agency-wide fundraising events  
 Walk for Hope (April) – walk, solicit pledges, and/or help during event     Serving on the committee  
 Golf Tournament (Sept.) – golf, sponsor and/or help during event     Serving on the committee

By signing below I indicate to the best of my knowledge, the information contained in this application is complete and accurate. I understand that providing false information is grounds for not choosing me for a volunteer position. I also understand New Hope Ministries will be administering a background check, at no cost to me, using the above information I provided, for the safety of our clientele.

I further understand negative results will not always preclude me from volunteering.

New Hope Ministries holds all information obtained to be held in strict confidence.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Accepted by: (New Hope staff): \_\_\_\_\_